

Big Give Gage Terms and Liability Agreement

Organizations agree to the following information to participate in Big Give Gage.

Eligibility Guidelines – *Participating organizations will follow and agree to the established eligibility guidelines.*

- Organizations have a current 501(c)(3) public charity status as recognized by the IRS to be a qualified recipient of tax-deductible gifts.
- Meet federal filing requirements for tax-exempt organizations.
- Funds raised during Big Give Gage will be used for services in Gage County.
- Will comply with the Terms of Participation for Big Give Gage as outlined by the Gage County Foundation.

The participating organization confirms that they are not:

- A government organization.
- A media outlet (radio, TV, newspaper, etc.)
- A social group that advocates and practices hatred, hostility, or violence towards members of race, ethnicity, nation, religion, gender, gender identity, sexual orientation, or any other designated sector of society.

Technology partner

- Neon One is the technology partner for the Big Give Gage day and is a recognized technology leader for incentive-based fundraising programs.
- Each transaction will incur approximately 5% in processing, transaction and credit card fees.
- Credit card transactions are secure, backed by a PCI Level 1 secure service provider certification.
- The Gage County Foundation INC does not collect fees or receive financial benefits as a coordinator of Big Give Gage.

Promotional and Marketing

- Participating organizations should promote the event to their donors through methods of their choosing. We encourage organizations to take advantage of the Big Give Gage promotional and marketing materials that are available on the nonprofit Toolkit.
- Any paid promotional methods utilized by the participating organization are solely at participating organization's discretion and expense.
- Big Give Gage organizers will promote Big Give Gage through its media partners and will provide social media marketing materials to participating organizations.
- Participating organizations are responsible for cultivating donors for Big Give Gage.

Go Big GIVE donations

- Organizations will not provide any benefit or privilege of value (*more than a token benefit as defined by the IRS*) to a donor in return for their donation made in conjunction with Big Give Gage.
- Donors are able to designate their donation to a specific program or project through Fundraising pages.
- Applicant organizations will receive a proportional share of the bonus-pool funds based on donations received through Big Give Gage. The proportional share will be based on the total dollars raised by the individual participating organization in relation to total dollars raised by all participating organizations.
 - Example: If the participating organization raises 5% of total funds raised by all participating organizations during the BGG period, applicant organization will share in 5% of the bonus-pool funds
- Any participating organization who secures their own challenge grant beyond the bonus-pool funds is responsible for securing and entering those funds through the Big Give Gage website.
- Participating organizations will not solicit donations through Big Give Gage for such purposes as:
 - a. Memberships
 - b. Legally binding pledges
 - c. Support of a political campaign
- Each gift processed through Big Give Gage should be 100% tax deductible. This statement will be added to the bottom of the donor's receipt. Please ensure you are compliant.
"If any benefits, that are more than a token benefit as defined by the IRS, were received in exchange for your contribution, the value of the benefit received is not tax deductible. Please consult your tax advisor regarding the deductible amount of your contribution and consult the donor organization regarding the estimated value of the benefit you received."

Post Event

- Approximately 45 days of event close, Gage County Foundation will provide participating organization's payment in the amount of total donations received on behalf of participating organization net credit card and transaction fees, plus applicant organization's proportion of bonus-pool funds and incentive prizes. This will be done through a check presentation that is MANDATORY for the organization to attend.
- Each participating organization will have access to their donor list, which includes contact and amount information for their specific donors. The Big Give Gage team encourages organizations to send thank you notes but we ask that you wait to do so until you have received your final numbers. Donor information is never sold to a third party. The Big Give Gage team reserves the right to communicate with donors for surveys, newsletters, philanthropic education, and other information.
- If donors accidentally make a gift to the wrong organization or make a duplicate gift by mistake, please contact the Executive Director at the Gage County Foundation (308-370-1332) as soon as possible to make the adjustment. After Thursday, September 12, 12:00 am CST, all gifts made during Big Give Gage are considered final and non-refundable (unless otherwise directed by the merchant processing company). Refunds may take 7-10 business days to process after settling. ADD to donor information.

Terms of Participation

Please certify acceptance of the required agreements and liability disclaimer during the registration process.

- As a participating organization, I certify that we have a current 501(c)(3) public charity status as recognized by the IRS to be a qualified recipient of tax-deductible gifts and that my organization meets all federal filing requirements for tax-exempt organizations.
- As a participating organization, I certify that, we have an organized board & volunteer base with a visible, physical presence that provides services directly impacting Gage County.
- I certify that all funds raised during Big Give Gage will be used for programs and services in Gage county.
- As a participating organization, I certify that, to the best of our knowledge, all information entered into the Big Give Gage profile on biggivegage.org is accurate and up-to-date.
- As a participating organization, I agree to notify the Gage County Foundation, as soon as possible, should the organization cease or substantially reduce its operations or should the Internal Revenue Service propose to revoke its Section 501(c)(3) status.
- I understand that Big Give Gage organizers may remove a participating organization's profile from biggivegage.org at their sole discretion at any time.
- As a participating organization, I understand that my organization is expected to take part in all applicable training sessions coordinated by Big Give Gage organizers.

Liability Disclaimer

As the appointed representative, I hereby release the Gage County Foundation, Big Give Gage, and its affiliates, officers, board, and employees, jointly and severally, from any claims for any loss or damage sustained while participating in Big Give Gage. This disclaimer extends, applies to, and also covers and includes all unknown, unforeseen, unanticipated and unsuspected injuries, damages, losses and liability and the consequences thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local or territorial law that release such party from liability shall not extend or apply to claims, demands or damages which are unknown or unsuspected to exist at this time to the person executing such release. This authority also extends to coordination of participation efforts and use of public content from this organization's websites for marketing purposes. It is further understood and agreed that participation in Big Give Gage is not to be construed as an admission of any liability and/or acceptance of assumption of responsibility by the Gage County Foundation, Big Give Gage, and its affiliates, officers, board, and employees, jointly and severally, or for any damages and expenses for which the Gage County Foundation, Big Give Gage, and its affiliates, officers, board, and employees become liable as a result of any alleged act of a Big Give Gage participant.

**The Gage County Foundation have final discretion in approving organizations for participation. For questions regarding eligibility please contact the Big Give Gage Team at biggivegage@gmail.com or the Gage County Foundation 308-370-1332.*